

SUBMISSION GUIDE

This submission guide is a practical and easy-to-follow resource designed to assist authors in preparing and submitting manuscripts to VMC Analytik's journals. It provides a clear walk-through, beginning with selecting the most appropriate journal for your article, preparing for submission, submission proper, tracking, and promoting your article. The guide emphasizes simplicity, helping authors navigate each stage with confidence. By following its structured steps, submission becomes a smooth, organized, and efficient process.

1. Find a Journal

Identify the most appropriate journal within the VMC Analytik's portfolio that aligns with the thematic scope and methodological orientation of your research. A comprehensive directory of VMC Analytik's journals is accessible via [Our list of journals](#) link at the official homepage.

Recommendations:

- Thoroughly review the journal's aims and scope to ensure thematic congruence with your manuscript.
- Consult the journal's bibliometric indicators to assess its scholarly impact and relevance within your field.

2. Prepare Your Paper for Submission

Authors are encouraged to consult the [Editorial Policies](#) guide, which delineates essential aspects of the publication process, including authorship criteria, ethical standards, plagiarism policies, the role of artificial intelligence, and the peer review framework.

For manuscripts involving research data, authors should refer to the Guide for Authors to determine the appropriate mechanisms for data sharing in accordance with journal policies.

Recommendations:

- Utilize the services of the Partner Editing Group for assistance with IMRAD structuring, manuscript conversion, or substantive content editing.

3. Submit Your Manuscript

Prior to submission, authors should download and complete the [Pre-submission Checklist](#), which outlines the requisite information for the submission form. It is imperative to adhere strictly to the 'Guide for Authors' specific to the target journal, accessible via the journal's homepage.

Manuscripts may be submitted to any VMC Analytik's journal through the designated online submission platform. The appropriate system will vary depending on the journal. Access is provided via the ['Submit your paper'](#) link on the respective journal's homepage.

Upon submission, the manuscript will undergo preliminary evaluation by the Managing Editor and Editor-in-Chief. If deemed suitable, it will be forwarded for peer review by subject matter experts. Should the manuscript not align with the scope of the selected journal, the editorial office may recommend transfer to a more appropriate publication venue.



Recommendations:

- Evaluate available options for research data sharing in accordance with journal policies.
- Ensure precision and clarity during the proofing stage.
- Familiarize yourself with copyright and licensing requirements.

5. Track Your Paper

Tracking Submitted Manuscripts: Authors may monitor the status of their submitted manuscripts via Facebook Messenger by referencing the unique submission number provided upon submission. For clarification regarding submission status, the Editorial Office may be contacted via email or telephone.

Tracking Accepted Manuscripts: Following acceptance, authors may continue to track the peer review and production status of their manuscripts through Facebook Messenger using the original reference number. Editorial inquiries may also be directed to the office via email or telephone.

6. Share and Promote Your Article

Upon publication, authors are strongly encouraged to engage in systematic dissemination of their work across diverse scholarly and professional platforms to maximize its impact. Strategic promotion not only enhances visibility but also fosters sustained engagement with the research community, thereby increasing citation potential and contributing to long-term academic reputation and career advancement.

Recommended Promotional Platforms

Institutional and Personal Websites: Upload the article to your university profile, research group page, or personal academic website to ensure accessibility.

Academic Networking Sites: Share your work on platforms such as ResearchGate, Academia.edu, and Mendeley, which facilitate scholarly exchange and allow colleagues to follow your publications.

Professional Social Media Sites: Disseminate your article through LinkedIn, Twitter/X, and Facebook, targeting professional networks and research communities.

ORCID and Google Scholar Profiles: Update your author identifiers and bibliographic profiles to ensure accurate indexing and discoverability.

Conference Presentations and Webinars: Present findings at academic conferences, workshops, or online seminars to reach specialized audiences.

Email Newsletters and Listservs: Circulate your article through discipline-specific mailing lists, professional associations, or society newsletters.

Media and Blogs: Collaborate with institutional press offices or write accessible summaries for blogs and science communication outlets to reach broader audiences.

Repositories and Databases: Deposit your work in institutional repositories or subject-specific archives (e.g., arXiv, SSRN) to ensure open access and long-term retrievability.



Benefits of Active Promotion

Enhanced Visibility: Broad dissemination ensures that your work is accessible to both specialized and interdisciplinary audiences.

Increased Citations: Greater exposure leads to higher citation rates, strengthening the scholarly influence of your research.

Networking Opportunities: Sharing your work fosters collaborations, invitations to conferences, and potential partnerships with other researchers.

Professional Advancement: A well-promoted article contributes to career progression, tenure evaluations, and recognition within your discipline.

Societal Impact: Dissemination beyond academia (e.g., through media or blogs) allows your research to inform policy, practice, and public discourse.

Digital Footprint and Metrics: Active promotion improves Altmetrics (mentions, shares, downloads), complementing traditional citation counts and providing evidence of broader impact.